

Meeting	Special Area Panel		
Attendees	<p>Area Panel Representatives: David Spafford (Ardingly Court RA), Martin Cunningham (Hampshire Court RA), Jason Williams (Hereford Court RA), Theresa Mackey (Highcroft Lodge RA), Jane Thorp (Highden, Westmount RA), Ann Ewings (Mount Pleasant RA), Barry Hughes (Sylvan Hall RA), Carl Boardman (Warwick Mount RA), Tony Worsfold (Leaseholder action Group), Tomm Nyhuss (Somerset Point), Chris El Shabba (Robert Lodge T&RA), Mary Whitner (South Hawk TA), Janet Gearing (Woodingdean T&RA), Terrance Hill (Bates Estate RA), Walter Sargison (Broadfields TA), John Marchant (East Central Moulsecoomb TRA), Tom Fox (Elwyn Jones TA) , Des Jones (Hollingdean RA), Charles Steel (Jasmine Court TA), David Eve (Nettleton and Dudeney Lodge TA), Mary Marchant (North Moulsecoomb TRA), Alison Gray (Clarendon & Ellen RA), Vic Dodd (Ingram Crescent RA), Ann Tizzard (Knoll CA), Muriel Briault (North Portslade RA).</p> <p>Guests: John Dean (East Central Moulsecoomb TRA), Pete Weston (East Central Moulsecoomb TRA), Ray Metcalfe (East Central Moulsecoomb TRA), Carol Hayes (East Central Moulsecoomb TRA), Peter Murrell (Broadfields TA), Valerie Richards, (Elwyn Jones Court TA) Marian Brooke (Elwyn Jones Court TA), Barbara Castleton (North Moulsecoomb TRA), Pat Weller (Knoll CA), Satti Saraperagaem (Sanders House).</p> <p>Councillor Area Panel Chairs: Claire Moonan, David Gibson, Mary Mears, Tracey Hill.</p> <p>Councillors: Anne Meadows (Chair of the Housing & New Homes Committee and Special Area Panel), Daniel Yates, Dawn Barnett.</p> <p>Staff: Larissa Reed, Rachel Chasseaud, Ododo Dafe, Janet Dowdell, Hilary Edgar, Becky Purnell, Jane White, Hannah Barker, Keely McDonald, Benjamin Tedder, Trevor Jones</p>		
Apologies	Peter Hartley, Sarah Rowntree, Tracy Angus, Peter O'Connor		
Venue	Housing Centre	Produced by	Hannah Barker, Keely McDonald
Date Time	25 May 2017 5.30pm	Minutes completed	06/06/2017

Agenda Item 3 – Resident Involvement Review

Two reps didn't receive paperwork. Emails were sent to all Area Panel reps, asking them to forward on to deputies if they couldn't make it and that there would be paper copies at the meeting. Paper copies were sent to any reps without email.

Discussion {Ref Appendix 3, Resident Involvement Review 2017 action plan - table of 34 recommendations}

Item 1 re. Merging Area Panels into one city wide panel. Reps from Involvement & Empowerment Resident Involvement Review Group gave their views including;

- Two votes were taken towards the end of the year-long review panel where the group changed their opinion from not accepting to accepting the recommendations as they were amended. It was explained it was a long hard process, it was democratic and at the final meeting they took a week's break to consider all the research, which was why there was a second vote.
- Some felt that changing to one city wide area panel would mean meetings would take too long or would lose the relevance to local issues. The size of the committee is important, there is a concern that this change would discourage attendance.
- The Review Group decided to accept the recommendations as a whole, following some final amendments at the end of April.
- The many stages it takes to answer items on blue pages was mentioned.

Further Comments:

- Area Panel agendas can be restrictive. Reps would like more input on content with a broader range of subjects.
- It was requested that further research be made into what cost improvements could be made.
- The Resident Involvement Team has agreed to ensure responses to questions at Area Panel are full and complete.

Comments regarding making a decision today:

- Most but not all have had this in advance. Is it fair to vote on it now?
- The Chair said that the Review Group has been working on this for a year, it would not be appropriate to dismiss their hard work. At Committees Councillors don't unpick the work that a subgroup/panel has done.

Proposal 1:

There was a vote by Area Panel resident representatives on the Chair's proposal, with the following result:

- 21 in favour
- 0 against
- 0 abstained

Proposal 2:

There was a vote by Area Panel resident representatives on the Chair's Proposal to vote on item one regarding the Citywide Panel, and separately vote items 2-34 of Appendix Three in one block with the following result:

- 18 in favour
- 2 against
- 2 abstained

Proposal 3: That the meeting accepts Recommendations 2-34.

Comments:

- Rep on review Group reasserted the group was representative having reps from each of the 4 Area Panels. Their end goal was about adapting to change to residents benefit.
- Question about when the rep from the panel ever came to a local meeting. Pointed out that electing reps is about trusting that person to represent you.

Votes: 14 for, 3 Against, 4 Abstentions. **Passed**

Proposal 4: Look at reviewing Recommendation 1 at the end of this financial year. Until then a RIO is assigned to each Area Panel to work with counsellors and reps to revitalize them.

Questions & discussion:

- This would be a 9 month trial to March 2018.
- The council would provide training for groups with community rooms open for public hiring to become Unincorporated Associations (a common simple group format that protects individuals from liability).
- Asking the few Associations that benefit from the revenue of hiring out a Housing owned room, (which Housing pays the bills for) to no longer charge other Residents Associations, other City Wide Groups or council staff for use.
- To clarify, there would be no change to Leaseholders Action Group; they currently draw down HRA funds to pay for Hampshire Court room (HRA owned) in new proposal there would be no fee.
- Re **Item 20 TRA Health Check** concerns was overbearing. Is about increasing support and sharing best practice, enable reps to do their job and help TRAs grow.
- Re **Item 2 Resident Only Meetings** would be strengthened to support resolving matters locally. Concerns about distancing from Members which residents value from having a Councillor chair.
- If this approach succeeds in improving involvement and helps the Area Panels become more efficient, the Housing Committee will then vote on this recommendation.

Votes: 21 for, 0 Against, 0 Abstentions. **Passed**

<p>There was a vote by Area Panel resident representatives on the Chair's proposal, with the following result:</p> <ul style="list-style-type: none"> • 21 in favour • 0 against • 0 abstained 			
Action	<p>In future paper copies of Special Area Panel reports will be sent to Area Panel reps rather than emailed and available at the meeting.</p> <p>Work with Area Panel Reps and Councilors to revitalise and strengthen the Area Panels.</p>	Who RIT RIT	Due As arises July - Feb 2018
Agenda Item 4 – Annual Report 2017			
Item	<p>Annual Report will be brought to Homing In Editorial Committee and then Housing Committee for approval. Graphics will be included.</p> <p>Questions & discussion:</p> <ul style="list-style-type: none"> • Due to length of document, it is not possible to include some information, e.g. Right To Buy statistics. • Item about Housing Customer Services Team attending Deaf Awareness Training was widely approved of. • Resident feedback from item on fitting a stove guard was considered a great idea. • A final copy will be included with Homing In • If anyone is aware of a resident who is over 70 and could benefit from the discretionary gardening scheme, please inform Housing Customer Services. <p>Vote held for this report to go to Housing Committee</p> <p>Votes: 15 For, 0 Against, 6 Abstentions. Passed</p>		
Action		Who	Due
Agenda Item 5 - Housing Management Performance Report Quarter 4 and end of year 2016/17			
Item	<p>The first few pages were available in the previous report before it was submitted to Housing Committee, this is the completed version.</p> <p>This includes details of Estate Inspections including statistics on satisfaction as well as information on EDB e.g. Completion times.</p> <p>A review of Estate Inspections will be begun in April 2017; some residents will be involved in this review.</p> <p>Questions & Discussions:</p>		

	<ul style="list-style-type: none"> Item 6.4 describes Incidents of ASB listed by type, this information was gathered from incidents reported to the council. This report will go to Housing Committee in June. 		
Action		Who	Due
Agenda Item 6 - Nomination to ARCH Tenant's Group 2017			
Item	<p>The Association of Retained Council Housing is a group of representatives from councils of which Brighton & Hove City Council is a member. Senior managers are involved in sharing good practice. There is also a tenants body. Meetings are held in London every two to three months, elections held every two years, there is an upcoming election in June 2017. Dave Murtaugh previously represented the council but stood down last year. Gary Jones was elected to take his place at the last Citywide Conference.</p> <p>Questions & Discussions:</p> <ul style="list-style-type: none"> Minutes of the meetings are provided to the Resident Involvement Team, it was suggested that feedback is presented in Homing In and at Citywide Conference. It is self-funding and gives a voice to tenants on nationwide issues. There are a limited number of authorities which retain housing, governed by specific legislation. ARCH members have a voice in Central Government, runs campaigns which tenants can get involved in as well as sharing information. A report of activities was requested for two years time, in advance of the next ARCH AGM to offer the opportunity for more tenants to be involved. <p>Vote held for representative on ARCH</p> <p>Nominee/s: Gary Jones</p> <p>Votes: 19 For, 0 Against, 1 Abstention. Passed</p>		
Action	Present Report on ARCH activities at Spring Area Panel 2019	Who	Due
Agenda Item 7 - AOB			
Item	<p>Future Area Panel papers to be sent by post to all reps, unless specifically requested electronically.</p> <p>Housing Management I.T. systems were in papers for information only. It was remarked that some Leaseholder Action Group Committee members are very experienced in I.T. systems and could be of help. The procurement process for this is still in the early stages but residents will have the opportunity to become involved at a later stage.</p> <p>Reminder that the Citywide Conference is on 8 July in the Friends Meeting House, all reps are asked to encourage their residents to attend.</p>		

Action		Who	Due
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Section 3 – Next meeting 3rd August 6.30pm – 8.30pm

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